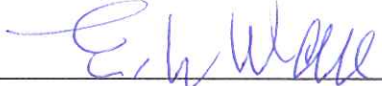


Record of an individual Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Decision made by	Elaine Ware
Key decision?	No
Date of decision (same as date form signed)	
Name and job title of officer requesting the decision	Paul Holland Environmental Protection Manager
Officer contact details	Tel: 01235 422124 Email: paul.holland@southandvale.gov.uk
Decision	To award the stray dog service contract Lot1 (Collection) to Noah's Ark Services and Lot2 (Kennelling) to Barnewood Boarding Kennels.
Reasons for decision	<p>The Environmental Protection Act 1990 places a statutory duty on local authorities to receive, detain and re-home stray dogs. In April 2008 the Clean Neighbourhoods and Environment Act 2005 extended these duties to deal with stray dogs outside of office hours.</p> <p>The Capita procurement process for handling contracts has been followed and an advert was placed on the Capita procurement portal. It was an open tender with qualification questions about finances, health and safety, method statements, experience and ability to meet a strict service level agreement for the general public.</p> <p>The contract is for four years and runs from 01 February 2018 to 31 January 2022.</p> <p>We received two tenders which were subjected to full evaluation against the assessment criteria.</p> <p>Both bids were from existing contractors and they have provided a good service for the previous contract. Noah's Ark main performance indicators is to contact the finder within one hour and to collect/seize the dog within three hours. They have achieved a 100% target for both indicators. Barnewood Kennels have a high re-homing rate and provide excellent local kennels and good customer service especially when dealing with difficult owners. Both contractors provide a</p>

	24 hours a day, 7 days a week, 365 days a year service.			
Alternative options rejected	<p>The stray dog service is a statutory function and cannot be withdrawn.</p> <p>The only other option is to provide the service in-house. This has been considered and rejected because the level of resource required to operate an in-house seven-day service is not competitive as we cannot achieve sufficient economies of scale. Premises and infrastructure are needed to provide the kennelling and re-homing service.</p>			
Legal implications	The Environmental Protection Act 1990 places a statutory duty on local authorities to receive, detain and re-home stray dogs. In April 2008 the Clean Neighbourhoods and Environment Act 2005 extended these duties to deal with stray dogs outside of office hours.			
Financial implications	The existing budget provision will cover the cost of the new contract.			
Other implications	None			
Background papers considered	None			
Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?	None			
List consultees		Name	Outcome	Date
	Ward councillors	N/A		
	Legal	Pat Connell		16/01/18
	Finance	Simon Hewings		22/01/18
	Human resources	N/A		
	Sustainability	Heather Saunders		17/01/18
	Diversity and equality	Cheryl Reeves		19/01/18
	Communications	Andy Roberts		16/01/18
	Chief Executive	Mark Stone		30/01/18
Confidential decision? If so, under which exempt category?	No			
Call-in waived by Scrutiny Committee chairman?	No			
Cabinet member's signature To confirm the decision as set	Signature 			

out in this notice.	Date <u>9/21/16</u>
---------------------	---------------------

ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY

For Democratic Services office use only		
Form received	Date:	Time:
Date published to all councillors	Date:	
Call-in deadline	Date:	Time:

